



Red Oak Corporate Park
Four West Red Oak Lane, Suite 200
White Plains, NY 10604

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APARTMENT APPLICATION

Please Print and Complete All Questions. Incomplete Information may result in Automatic Rejection

Which Building and Apartment are you applying for: _____

Name: _____ Social Security: ____/____/____
 First Middle Last

Date of Birth ____/____/____ Home Telephone: (____) _____ Cell Phone: (____) _____

Marital Status: ____ Spouses Name: _____ Social Security #: ____/____/____

Drivers License # _____ State: ____ Drivers License # _____ State: ____

Current Member of the Military Service: Yes ___ No ___

Present Address: _____
 Number Street Apt# City State Zip

How Long at this Address: _____ Monthly Rent \$ _____ per month

Present Landlord: _____ Telephone: (____) _____

Previous Address: _____
 Number Street Apt# City State Zip

Previous Landlord: _____ Telephone: (____) _____

NAME ALL OTHER PERSONS APPLYING WITH APPLICANT

NAME	RELATIONSHIP	DATE OF BIRTH	SOCIAL SECURITY#

**\$35.00 APPLICATION FEE REQUIRED FOR EACH PERSON APPLYING
APPLICANT EMPLOYMENT & INCOME**

Are you currently employed? Yes No

Present Employer: _____ Telephone () _____

Address: _____ How long employed: _____

Position: _____ Monthly Income \$ _____ Other Income: _____

Source of other income: _____ Total Annual Income: _____
*(Section 8, Dept. of Social Services, or other)

Previous Employer: _____ Telephone: () _____
If less than 2 years at current position

Do you engage in home occupation? Yes No

If yes, please explain: _____

BANK REFERENCES

Bank Name: _____ Address: _____ Acct. # _____

Bank Name: _____ Address: _____ Acct. # _____

Has applicant, spouse, or other potential occupants ever been arrested or indicted for, or convicted of, a felony or misdemeanor Yes No

If yes, please explain: _____

Have any judgements been entered against applicant, spouse, or other potential occupants? Yes No

If yes, please explain: _____

In case of an emergency, please contact : Name: _____

Address: _____ Telephone: () _____

APPLICANT MUST PROVIDE THE FOLLOWING WITH THIS APPLICATION:

COPY OF RECENT PAY STUBS
COPY OF W-2 FORM
COPY OF BANK STATEMENT
PICTURE IDENTIFICATION

GREEN CARD, IF NOT CITIZEN
SOCIAL SECURITY CARD
DSS CARD IF APPLICABLE
RECENT RENT BILL

*FOR SECTION 8, DSS, SSI, SSD, OR OTHER: YOU ARE REQUIRED TO PROVIDE THE MOST CURRENT VERIFICATION.

Please Note: No Dogs, Cats or other Pets Permitted.

Fair credit reporting:

You agree that we and/or the owner/agent, may obtain or use an investigative consumer report in connection with this application to lease an apartment. Subsequent similar reports may be requested or utilized in connection with an update, renewal or extension of this application or your lease and for any other legitimate business purpose. Upon request, you will be informed whether a consumer report or an investigative consumer report has been obtained, and if such report was obtained, of the name and address of the consumer reporting agency that furnished the report. You agree that we are authorized to obtain consumer reports or investigative reports pertaining to you after you vacate the apartment in order to collect amounts due or for other legitimate business purposes.

I hereby certify that the statements made in this application have been examined by me and are true, correct, and complete to the best of my knowledge. I have no objection to the inquiries to be made in the future for the purpose of verifying the facts herein stated or determining the qualifications of my application. I understand that the filing of this application in no way obligates owner/agent to reserve or lease an apartment for me.

Signature of Applicant

Date

Signature of 2nd Applicant

Date

Signature of Guarantor (if applicable)

Date

- Non-refundable Application fee of \$35.00 for the Credit and Housing Report